



CHEL TENHAM

BOROUGH COUNCIL

Notice of a meeting of Overview & Scrutiny Committee

Monday, 11 April 2016
6.00 pm
Pittville Room - Municipal Offices

Membership	
Councillors:	Tim Harman (Chair), Colin Hay (Vice-Chair), Nigel Britter, Chris Mason, Sandra Holliday, Helena McCloskey, Dan Murch, John Payne, Chris Ryder and Max Wilkinson

The Council has a substitution process and any substitutions will be announced at the meeting

Agenda

1.	APOLOGIES Councillor Mason	
2.	DECLARATIONS OF INTEREST	
3.	MINUTES OF THE LAST MEETING 22 February 2016	(Pages 3 - 10)
4.	PUBLIC AND MEMBER QUESTIONS, CALLS FOR ACTIONS AND PETITIONS	
5.	MATTERS REFERRED TO COMMITTEE	
6.	FEEDBACK FROM OTHER SCRUTINY MEETINGS ATTENDED Gloucestershire Economic Growth O&S Committee (16 March) – update from Councillor Clucas Police and Crime Panel (11 March) - verbal update from Councillor McCloskey	(Pages 11 - 12)
7.	CABINET BRIEFING A verbal update from the Cabinet on key issues for Cabinet Members which may be of interest to Overview and Scrutiny and may inform the O&S workplan	
8.	GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST	

		Professor Clair Chilvers and Doctor Sally Pearson (presentation followed by a Q&A session)	
9.		UPDATES FROM SCRUTINY TASK GROUPS	(Pages 13 - 14)
10.		REVIEW OF SCRUTINY WORKPLAN	(Pages 15 - 18)
11.		DATE OF NEXT MEETING 27 June 2016	

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Overview & Scrutiny Committee

Monday, 22nd February, 2016

6.00 - 8.20 pm

Attendees	
Councillors:	Tim Harman (Chair), Colin Hay (Vice-Chair), Nigel Britter, Chris Mason, Sandra Holliday, Helena McCloskey, John Payne, Chris Ryder and Max Wilkinson
Also in attendance:	Richard Gibson (Strategy and Engagement Officer), Councillor Rowena Hay (Cabinet Member Healthy Lifestyles), Councillor Jordan (Leader), Gill Morris (Client Officer), Andrew Palmer (Creative Tourist Consults), Councillor Walklett (Cabinet Member Corporate Services)

Minutes

1. APOLOGIES

Councillor Murch had given his apologies.

2. DECLARATIONS OF INTEREST

No interests were declared.

3. MINUTES OF THE LAST MEETING

The minutes of the last meeting had been circulated with the agenda.

Councillor McCloskey confirmed that since the last meeting, she had spoken again with the CEO of GAVCA and had been provided with the minutes of the two previous meetings as well as two draft budgets, one based on the continuation of GAVCA and one based on GAVCA becoming part of the VCS. There had been no further meetings in that time.

Upon a vote it was unanimously

RESOLVED that the minutes of the meeting held on the 25 January be agreed and signed as an accurate record.

4. PUBLIC AND MEMBER QUESTIONS, CALLS FOR ACTIONS AND PETITIONS

None had been received.

5. MATTERS REFERRED TO COMMITTEE

No matters had been referred to the committee.

6. FEEDBACK FROM OTHER SCRUTINY MEETINGS ATTENDED

There had been no meetings of the Health and Care or Economic Growth scrutiny committees since the last meeting of this committee and as such, Councillor Clucas had not been required to attend.

Councillor McCloskey gave a verbal update on the recent (05/02) meeting of the Police and Crime Panel. The focus of this meeting had been the budget for 2016-17. The settlement had better than expected which had allowed for the release of £8m from Police reserves, which had been earmarked to cushion against the proposed cuts. This would leave £23m in the earmarked reserves to upgrade IT, replace vehicles within the fleet and develop estates. The police precept would be increased by 1.2% which would raise £560k and equate to £2.58 a year increase for Band D households. This would enable the Chief Constable to end the recruitment freeze and result in an additional 40 Police Officers and 200 Special Constables being recruited over the next 4 years. The Chief Constable had made a case for a 2% increase but in view of the fact that the precept had been increased by this amount in the previous two years and that taxpayers were facing a further increase for local council services in 2016-17, it was felt that this placed an unfair burden on taxpayers. It was moved and seconded that the precept be reconsidered and increased to 1.9% but the motion was lost as the two thirds majority was not achieved.

The panel had also received updates on the Police and Crime Commissioner elections in May, and were advised that the Commissioners Officer had set-up a candidate and agents meeting for the 2 March and a familiarisation event for the 11 April for prospective candidates. The Commissioner explained that phase one of works to Wilton (Holland) House had been completed and that the site was now open, but work was not complete, with phase 2, disabled access to the building and resurfacing of the car park, having been delayed.

Since the meeting of the Panel, Her Majesty's Inspector of Constabulary (HMIC) had released her annual report (which covered June 2014-June 2015) and the overall judgement was that the force required improvement. Whilst the force was found to be 'good' at preventing crime and anti-social behaviour, and keeping people safe, in relation to investigating crimes, the Inspector had concerns that standards of investigations were letting the force down. The victim support satisfaction rates were also lower than the national average. On the plus side, although anti-social behaviour was higher than the national average, it was reduced from the previous year. She reminded members that this report had been published after the last meeting of the Panel and assured members that it would be discussed at the next meeting (11/03), where the panel would be able to question the Commissioner, but did not have the right to scrutinise the Chief Constable directly. She felt that the lack of training and experience in relation to major crimes was because of the low level of such crimes in the area.

7. CABINET BRIEFING

The Leader referred members to the briefing which had been circulated immediately before the meeting.

The Joint Committee of the 2020 Partnership had met for the first time on the 12 February. He explained that under current legislation it was not possible for the Joint Committee to meet via video link, with those with a vote having to be in the same room. Whilst the Government were being lobbied to review this, it would still be possible for these meetings to be observed by video link at each of the 4 partner councils. In reference to the question posed by the Leader about how the committee wished to be briefed on the progress of 2020 generally and the

Joint Committee in particular, the committee decided that it would like quarterly progress reports on both 2020 and the Joint Committee and would look at particular issues on an ad-hoc basis if the need arose. One member voiced his view that regular reports of what all Joint Committees (including 2020, Joint Waste, etc) should be taken to Council so that all members could review what decisions were being taken on the council's behalf. The rest of the committee decided that they should come to O&S and that the committee could then decide if council would be a better forum.

There had been a marked increase in the number of individuals begging in the town centre. CBC had a responsibility to tackle homelessness and had a contract with Cheltenham Housing Aid Centre to deal with rough sleeping as a result of homelessness; but it appeared that the majority of individuals were not in fact homeless and therefore fell outside of the CBC contract. He suggested that this topic would benefit from a task group reviewing the situation and advising on possible solutions. Members agreed that this was a growing issue in the town centre and that scrutiny should look at the issue in more detail. The lead members would meet on the 8 March to discuss an appropriate form of scrutiny.

CBC was a member of both the Local Government Association and South West Councils and had benefited from these memberships, most notably in securing a higher level of recovery from Icelandic Banks. Bryony Houlden, Chief Executive of the South West Councils had offered to visit councils and explain the benefits of membership to those that may not be aware of what they offer. The committee agreed that this would be useful and suggested that a member seminar should be arranged for all members, sometime after the elections in May, to allow new members to absorb the information they are given immediately after elections.

8. PROJECT TO DEVELOP A NEW STRATEGIC APPROACH TO TOURISM

The Cabinet Member Healthy Lifestyles introduced Andrew Palmer from the tourist consultants, Creative Tourist Consults. The committee were given a PowerPoint presentation which summarised the report that had been circulated with the agenda.

The following responses were given to members questions by the Cabinet Member Healthy Lifestyles and Andrew Palmer, of Creative Tourist Consults;

- The report made clear that the 'full' offer was of equal importance to the cultural offer (currently 16 weeks of Festivals), but Cheltenham was culturally rich and as such, this was a major focus.
- The consultants advocated an honest appraisal of the existing Festivals and felt that this could be easily undertaken given the number of comparable events across the country. One suggestion was that Cheltenham, as other towns and cities had started to do, should look to use public open spaces as part of the offer, with innovation being key to success.
- The key focus of the money that had been set aside, but by no means the sole purpose, would be manpower, rather than simply improving websites. The consultant's report would be taken to Cabinet on the 8 March and the recommendation was that Tim Atkins, Managing

Page 6

Director, Place and Economic Development, be delegated authority to consider the delivery plan and proposed delivery mechanism.

- Marketing and promotion would be the next area of focus for the Partnership, but whilst it was important to have a creative campaign, it was equally important to target the right markets in order to get the best return from any investment.
- It was recognised by all (Cheltenham, Cotswolds and Gloucester) that working together would improve the message and therefore the overall offer. The Cotswolds was internationally known but it was for Cheltenham to decide what it wanted/needed from the DMO. Gloucester were in the process of creating a cultural strategy and had invited Cllr Hay to contribute. Marketing Gloucester would be invited to participate on the Tourism Partnership.
- The 2011 report did not include details of how Cheltenham could or indeed, should, improve its offer, it simply set out that the products were good but could be better.
- Creative Tourist Consults were commissioned and Cheltenham Tourism Partnership established because the council recognised it did not have anybody with the right skills set to take tourism strategies forward. Whilst the council needed to drive the programme forward for now, it was not envisaged that the council would always be leading on this.
- Areas where a Business Improvement District had been developed had seen improvements to tourism and culture simply by attracting people to the geographical area itself. It was important that resources dovetailed rather than crudely overlapped and therefore it was vital to have early conversations, which was being put into practice by the inclusion of Kevin Blackadder.
- If the action plan is successfully delivered then examples of the difference that could be seen in 5 years' time would be a coherent and consistent message with greater penetration, assets being used to their full potential, with time specific reasons to visit (events) increased and enhanced. Whilst existing markets would continue, new audiences would be coming in.
- Free events were available at most festivals, though there was always scope to do more, but with no central place to access information, these events were not always as well publicised as they could be. However, it was most likely that the more expensive events would result in more revenue and would therefore, always be promoted to a greater degree. The consultants suggested that festivals with free entry could in fact raise the market for everyone.
- The report acknowledged that the Wilson was perhaps not the best location for the TIC. Seasonal or even pop-up TICs, and not just in the town centre, but at transport gateways and slightly out of town locations, could be a means of using assets in the most effective way in the future.
- No one person would be responsible for, or able to take forward all of the actions on the action plan. Work had already been undertaken to improve advertising and marketing by the Wilson and this demonstrated that some of the actions could only be realised with the help of Partners.

The report highlighted a number of reasons as to why the town was not being promoted as it should, however, members were asked to be mindful of the fact that the 2011 strategy was drafted at a time when the council was losing staff year on year and it was proposed that now was the time to look forward rather than dwelling on the past and focussing on what went wrong. Partners had an appetite to work together and this coupled with the BID process, put Cheltenham in a strong position to take advantage of all opportunities and he envisaged that in 5 years time, Cheltenham would be nationally recognised.

One member felt that most people would access tourist information online rather than seeking out and visiting a TIC and therefore did not place significant value on this arrangement going forward, suggesting that a TIC would be even less important in 5-10 years. He went on to say that in order for Cheltenham to boost its economy it needed to attract more people to live and work in the town and that this started with tourism, but he felt that as a town, there was a reluctance to attract such increases, which it needed to overcome.

The committee were happy to endorse the recommendations that were going to be considered by Cabinet at their meeting on the 8 March, to accept the consultant's report, delegate authority to the MD Place and Economic Development to further consider and progress the proposed delivery mechanism and to allocate funding required to source the additional capacity needed to take the programme forward.

The Chairman thanked Andrew Palmer from Creative Tourist Consults and the Cabinet Member Healthy Lifestyles for their attendance.

No decision was required.

9. DEVELOPMENT OF THE CORPORATE STRATEGY 2016-17

The Strategy and Engagement Manager introduced the draft Corporate Strategy 2016-17. The Corporate Strategy sets out the proposed priority actions and milestones for an ambitious yet realistic programme for delivery of the four outcomes. The committee were being asked to consider if any improvements were required to make the document more clear or robust.

The following responses were given to member questions;

- The word 'vibrant' would be added to the vision statement.
- suggested a minor re-wording of our transformation outcome to reflect that the council's role is to enable and facilitate delivery of outcomes, rather than to deliver them directly..
- Leckhampton Hill had been designated as a SSSI and this would be referenced in the context for the environmental quality outcome.
- Could a statement be added to the vision statement to encourage sustainable forms of transport for Cheltenham.
- The wording of the key milestone for priority action ENV1 suggested that the JCS would be adopted in December 2015. This would be revised to reflect that its adoption would be subject to council approval.
- Corporate Risk 89 had been attributed to the strong, safe and healthy communities outcome as it didn't really fit anywhere else. A caveat would be added to explain why it was there.

- The Strategy and Engagement Manager was asked to consider if improving air quality could be considered as a priority.

A member suggested that we look at offering additional support to help people recycle who live in blocks of flats or HMOs. His interest in this came about from reviewing a planning application for a flat conversion where no provision had been made for the external storage of recycling boxes. He also wondered if there was more we could do to encourage people living in flats to recycle. Another member also felt that this was important as she was aware of some of the challenges facing disabled residents of flats. The Strategy and Engagement Manager could not comment on this issue but suggested that he contact the relevant Cabinet Member for more information.

The Chairman thanked the Strategy and Engagement Manager for his attendance and members of the committee for their input. The committee felt that with their comments having been taken on board, they were happy to endorse the draft strategy for approval by Council on the 4 April.

No decision was required.

10. MEMBERS' ICT SCRUTINY TASK GROUP - REVIEW OF PROGRESS

The Cabinet Member Corporate Services introduced the progress report in relation to the Members' ICT STG recommendations which were approved by Cabinet in April 2015. Paragraphs 2 to 5 set out the progress which had been achieved against each of the four recommendations of the STG and it was for the committee to decide if any further scrutiny or follow-up was required.

The Cabinet Member Corporate Services gave the following responses to member questions;

- It had been acknowledged and accepted that some members would adjust to using an iPad more quickly than others. With this in mind, group and 1-2-1 training sessions had been offered by Democratic Services and paper copies of some documents were still produced where documents did not present well on the iPad.
- The suggestion about ICT being on hand before or after Council meetings had been raised with ICT and they had been receptive to the idea.
- Members had received an increment of £100 to their allowances to cover the cost of wireless printers, improved wi-fi, etc. One councillor had chosen to forego the increment to her allowance in order to continue to get paper copies despite having being issued with an iPad. This councillor was happy with this solution at the time as her home PC was no longer in use. This councillor had now purchased a laptop and would be meeting with Democratic Services and ICT to discuss the various options available to her going forward.
- The Planning Committee was not administered by the Democratic Services Team, nor did any of the associated printing costs come from the DS budget and therefore, no figures for this had ever been included in the business case or savings calculations.
- Given the number of options available to members the committee could be assured that the council met all requirements relating to equality.

Members were pleased that the majority of members had moved to paperless and that this was generating savings. They also welcomed the proposal to provide refresher training to existing members following the May elections.

The Cabinet Member committed to exploring the availability and cost of keypads for use with iPads.

Upon a vote the committee unanimously

RESOLVED that having considered the progress that had been made against each of the recommendations, that no further scrutiny or follow-up is required.

11. PUBLIC ART PANEL SCRUTINY TASK GROUP - REVIEW OF PROGRESS

The Cabinet Member Healthy Lifestyles introduced the progress report in relation to the Public Art Panel STG recommendations which were approved by Cabinet in March 2015. The report set out the progress that had been achieved against each of the eight recommendations of the STG and with all but two having been achieved, it was for the committee to decide if any further scrutiny or follow-up was required.

The Cabinet Member Healthy Lifestyles gave the following responses to member questions;

- Having personally sat in on one of the selection panels, she assured members that the Project Manager was adhering to all of the project management processes and could only assume that all Project Managers were doing the same.
- Artists were still responsible for management of some projects but the panel gleaned project management skills from the artist's application and interview.
- A commitment had been made to update members of completed works via the Members Briefings but in actual fact no works had been completed in the last 12 months.
- More than one officer was involved in taking projects forward and despite there being capacity issues, the process was always a slow one. Despite this, there was no immediate danger of losing any of the funding.
- Personally, the Cabinet Member would rather spend money on art rather than events to launch new installations.
- Ultimately the aim was to empower groups outside of the council to manage projects through to fruition.

The Chairman thanked the Cabinet Member Healthy Lifestyles for her attendance and welcomed the progress that had been achieved.

Upon a vote the committee unanimously

RESOLVED that

1. **Progress in respect of implementing the recommendations arising from the Public Art Panel scrutiny task group, agreed by Cabinet in March 2015, be noted.**
2. **No further scrutiny or follow-up was required but details of completed works should be included in the members' briefings.**

12. UPDATES FROM SCRUTINY TASK GROUPS

The Democracy Officer confirmed that the Broadband STG had met on the 15 February and broadly agreed the terms of reference; to develop a map of problem areas in Cheltenham and Gloucester; understand the reasons behind areas with slower speeds and; discuss these issues with BT and Virgin, with a view to being able to recommend solutions. Members reviewed some detailed maps of service provision in Cheltenham and Gloucester, as well as discussing the various reasons behind certain areas requiring improvement. Their aim now was to meet with BT and Virgin to discuss possible solutions.

Councillor Mason, as Chairman of the Devolution STG explained that the group had not met since the last meeting of the committee and had in fact deferred their next meeting from the 1 March to a date to be determined towards the end of March as there was nothing to discuss at this time, and therefore, nothing further to report.

13. REVIEW OF SCRUTINY WORKPLAN

Members were reminded that the NHS Trust would be attending the next meeting of the committee and that as part of the Council's Scrutiny Witness Charter came a commitment to provide questions and requests for information, in advance of the meeting. Members had until the 25 March to submit this information to Saira Malin in Democratic Services. A reminder would be sent nearer the time.

A member referred to the Car Parking Strategy which had been deferred until the end of the year and asked that the committee be provided with an update on its current status. The Democracy Officer would liaise with the relevant Officers and discuss the scheduling of an update at the next briefing with lead members.

The committee would consider the business case for the 2020 Local Authority at its meeting in June.

14. DATE OF NEXT MEETING

The next meeting was scheduled for the 11 April 2016.

Tim Harman
Chairman

Economic Growth Overview and Scrutiny Committee (16 March)

Briefing from Councillor Clucas

The Scrutiny Committee met following the meeting of the Leadership Committee for the County. Scrutiny Committee raised a number of issues which may be summarised as:

Devolution and Coxit - Budget Impact particularly on Business Rates and Taxes Mobile phone and broadband coverage in the County

Growth Deal - This is likely to be more competitive in future. The policy detail would be after the Budget, but would include Housing, Skills Funding and Major Transport Projects. The Growth Hub could be in Cheltenham, but several areas needed to be examined first. A mapping project is under way.

Skills - A presentation on Skills Policy was given. There is a reshaping of provision. There will be devolution of funding from BIS in the long term. Costs of training in professional skills were likely to be funded in the same way as university degrees. Quantum funding was likely to be some £10-15m for the County. Nationally LAs have been given £600m for apprenticeship. It was noted that liaising with districts in the county has not been thought through yet.

Infrastructure Investment Plan - A general update was given. For Cheltenham, issues revolved around GCHQ, public realm development and employment land.

The LGA overview study was outlined by David Marlow and was an excellent piece of work, that compared the productivity of County with similar areas in Europe. It presented a challenge for the County as government was focussed on Cities, Metropolitan areas and Leadership through elected Mayors.

At Scrutiny, questions were asked about the impact of Coxit on the rest of the County, economic growth and future funding. Changed boundaries would have a significant impact on the rest of the County. The LEP is in discussion with other LEPs about the future, given devolution. I asked for a briefing note on the potential effect that Coxit would have.

A report was requested from the County officials on the budget changes to business rates and how the new system might affect the County. I was concerned that the changes, given the loss of direct government support would mean greater cuts in services and in our ability to promote growth. The request was agreed.

I also asked for the skills audit that was being done by the LEP include high level skills deficit, such as medical skills. Research on why the County found it difficult to attract practitioners could be given to HOSC, so that CCG could look at possible solutions,

Mobile network meeting was not going ahead as there was no one from a company to attend. It was hoped that it would take place in June.

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O&S Task group	Purpose	Status summary	Nominations/Membership (chairman in bold)	Facilitating Officer	Sponsoring Officer	Cabinet Member	Proposed by	Terms of Ref agreed by O&S	Recs to O&S	Report to Council	Report to Cabinet	Cabinet follow up	O&S Follow up scheduled
KEY TO COLOURS	Active STGs												
	On hold												
	Standing group												
	Not prioritised by O&S												
Broadband	Members at the O&S meeting in April asked if a task group might want to look at what and where the issues in relation to slow broadband are in Cheltenham (and possibly Gloucester City if they want to undertake joint scrutiny) and use this information to help lobby GCC and/or BT and Virgin to make improvements.	The task group met again in February when they were provided with detailed maps of coverage for Cheltenham and Gloucester by Matt Smith from Fastershire. They are building up a picture of the issues involved and why there is still poor coverage in some areas and the task group will meet again on the 7 April when they will be putting their questions to a representative from BT.	Cllrs Babbage, Britter and Whyborn and Cllrs Gordon Taylor and Neil Hampson (Gloucester City Council)	Annette Wight	Exec Board	tbc	Cllr Tim Harman	tbc					
Devolution	The Leader asked if O&S would set up a task group to maintain an overview of the ongoing discussions in relation to devolution and explore the opportunities and benefits for Cheltenham.	It became clear in February that the Chancellor would not be making any announcements in his budget statement regarding the Gloucestershire bid so the meeting of the task group planned for the 1 March was cancelled. On the 25 February Leadership Gloucestershire were advised of the Cotswold Unitary bid and the implications of this proposal and the timescales for progressing it are currently being reviewed. Scrutiny will continue to keep a watching brief and the task group will be reconvened when there is a revised way forward to discuss.	Cllrs, Clucas, Harman, Whyborn, Payne, Mason and C. Hay (Cllrs Jordan and Reid will observe)	Rosalind Reeves	Andrew North	Leader (Cllr Jordan)	Leader, Cllr Jordan	Oct-15					
Budget scrutiny working group	The working group's role is to develop the budget process, support the development of Members' scrutiny role and to consider ideas from Members for reducing the budget gap.	The working group have a schedule of meetings arranged throughout the year and consider the budget as well as financial implications for projects such as the 2020 partnership.	Cllrs Babbage, Nelson, Payne, Thornton, Whyborn, Wilkinson Cabinet Member Finance to attend by invitation.	Rosalind Reeves	Mark Sheldon	Finance (Cllr Rawson)	Council	May-12	Jan-15	Feb-15	Jan-15		

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O&S Committee 2014/15 work plan

Item	Outcome	What is required?	Lead Officer
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Meeting date: 11 April 2016 (report deadline: 30 March)			
Gloucestershire Hospitals NHS Foundation Trust	Overview of plans for Gloucestershire Hospitals	Presentation and Q&A	Prof. Clair Chilvers and Dr. Sally Pearson
Meeting date: 27 June (report deadline: 15 June)			
Procurement and Contract Management strategy	12 month review of whether 'culture' has changed since adoption of the revised strategy	Discussion	Cabinet Member Corporate Services
Deprivation STG	Progress against recommendations (since last update to committee in April 2015) / committee need to decide if any further scrutiny or follow-up is required	Decision	Various officers and Cabinet Members
Cheltenham Trust	Successes and lessons learned following the first 12-18 months in operation. Set parameters for future scrutiny	Discussion	Julie Finch, CEO (Cheltenham Trust)
End of year performance	Consider end of year performance (2015-16) and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Officer
2020 Local Authority Company	Consider the business case for the 2020 Local Authority Company	Tbc	Tbc
Meeting date: 19 September (tbc)			
Scrutiny annual report 2015-16	Consider the draft annual report before it is noted at council	Discussion	Chairman of O&S
Meeting date: 31 October (tbc)			
Place & Economic Development	Consider progress on development of Tourism, Car Parking and Economic Development strategies and how these strategies will work together	Discussion	Tim Atkins, Managing Director for Place and Economic Development
Meeting date: 28 November (tbc)			

O&S Committee 2014/15 work plan

Item	Outcome	What is required?	Lead Officer
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Quarter 2 performance review	Consider performance for the year so far and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Manager
Meeting date: 16 January 2017 (tbc)			
DRAFT budget	Consider the recommendations of the budget scrutiny working group	Tbc	Chair of BSWG
Cycling & Walking STG	Review progress against recommendations 12 months on	Jan 2017	Wilf Tomaney
Meeting date: 20 February 2017 (tbc)			
DRAFT Corporate Strategy	Consider draft Corporate Strategy before it goes to council and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Manager
Meeting date: 24 April (2017 (tbc)			
Meeting date: 26 June 2017 (tbc)			
End of year performance	Consider end of year performance and comment as necessary	Discussion	Richard Gibson, Strategy and Engagement Manager

Items for future meetings (a date to be established)			
North Place	Watching brief and further in-depth scrutiny as necessary	Tbc	Tbc
Cheltenham integrated transport issues	Look at issues (if any) that are identified by various scrutiny task groups once they have completed their work and consider how to take them forward??	Tbc	Tbc
Review of milestone relating to developing a more collaborative approach to tackle drug dealing	This was 'amber' in July 2015 when the committee considered the end of year performance and asked to review progress	Tbc	Tbc

O&S Committee 2014/15 work plan

Item	Outcome	What is required?	Lead Officer
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Cheltenham Festivals	Consider future plans for the Festivals in Cheltenham	Tbc	Tbc
Cheltenham Spa Railway Station STG	Review progress against recommendations 12 months on	12 months on from Cabinet response (not yet been to Cabinet)	Jeremy Williamson
Disabled access in and around Cheltenham	Presentation on the challenges faced by people in wheelchairs in and around Cheltenham (may be held at St Vincent's and St George's or before council one day)	Presentation	Tbc (raised by Tim)
Business Improvement District	Consider next steps once decision (either way) has been made on the BID	Discussion	Tbc

Annual Items		
Budget recommendations	January	Chair, Budget Scrutiny Working Group
Draft Corporate Strategy	February	Richard Gibson, Strategy and Engagement Manager
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
Scrutiny annual report	Sept	Saira Malin, Democracy Officer
Quarter 2 performance review	November	Richard Gibson, Strategy and Engagement Manager

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